

Arkholme with Cawood Parish Council

DRAFT Minutes for meeting Wednesday 20th June 2018

in Arkholme Village Hall following the Annual Parish Council Meeting

Contact The Clerk Gillian Hodgson, 14 Marton Drive, Bare, Morecambe, LA4 6RB.

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Present: Cllrs Graham Jackson-Pitt, David Howarth, Chris Preston, Rachael Gibson, City Cllr Roger Mace and the clerk Gillian Hodgson. No members of the public were present.

1. No apologies for absence were received.
2. Minutes of the meeting held on 10th April 2018 were read, agreed by Cllrs, proposed by Cllr Howarth, seconded by Cllr Gibson and signed as a true record by Cllr Jackson-Pitt.
3. Clerk's report
 - a) **Co-option of fifth councillor urgently required.** Discussion took place of difficulties experienced when there are only 4 Councillors – namely meetings being quorate ie: requirement of 3 Cllrs at a meeting. It was proposed to hold an informal community event to encourage future participation on the Parish Council. Details to be confirmed.
 - b) Overgrown trees and bushes on Borwick Lane reported on www.FixMyStreet.com Ref:38936 Forwarded to Grounds Maintenance Team Ref: 369408 Awaiting work to be undertaken.
 - c) Potholes on Docker Lane reported Ref: 97695 Partially completed.
 - d) Streetlight at the junction of Meadoway reported as not working, though flashing 20mph lights working.
 - e) Grass cutting required on junction of Meadoway and other verges in the village Ref: 100120
 - f) Highway Safety signage "Community Concern Speed Area" to be erected by Speed Management, Lancashire County Council.
4. **PACT** 3 crimes reported in April on or near Meadoway – 2 of anti-social behaviour and 1 of public order offence. The link to local crime figures available at www.police.uk Lancashire Constabulary>Kellet & Borwick and then your postcode. Contact PC 3573 Rob Barnsley Community Beat Manager or PCSO 7109 Sarah Shepherd morecambept@lancashire.pnn.police.uk Tel: 101 for non-emergencies.
5. **Finance**
 - a. Lancaster City Council precept request received £3,401.00
 - b. Bank reconciliation and Receipts/Payments sheet April 2017/March 2018
 - c. Annual Return agreed, signed and completed, Governance Statement completed and signed, Cash book to be agreed and signed, Contact details completed.
 - d. CHEQUE 578 Carnforth Bookshop for £25.00 book voucher following completion of internal audit agreed by Cllrs.
 - e. CHEQUE 579 E.ON for £29.78 for unmetered festive lighting December 2017 agreed by Cllrs.
 - f. CHEQUE 580 LALC for £55.37 for annual subscription agreed by Cllrs.
 - g. CHEQUE 581 BHIB Ltd £454.18 for annual insurance renewal agreed by Cllrs
 - h. CHEQUE 583 HMRC £40.00 PAYE tax due before 5th September agreed by Cllrs. See Annual Parish Council minutes referring to reduction in Clerk's salary.
6. **Planning**
 - a. **18/00262/FUL** Creation of an earth banked slurry lagoon for Mr Geoff Pye, The High Farm, Docker Lane, Arkholme, LA6 1AR. **Permitted.**
 - b. **18/0063/TCA** Notification to carry out works to trees – Fell 1x Yew tree for Victoria Sinclair, Undercroft, Main Street, Arkholme, LA6 1AU **Refused.** Tree preservation order 652(2018)
 - c. **18/00516/FUL** Erection of a single storey side extension and rear extension, construction of a side and rear balcony and stairs for Ms F Kay, Ferrymans Cottage, Main Street, Arkholme, LA6 1AU **Permitted.**
 - d. **18/00473/FUL & 18/00474/LB** Partial demolition of Shippon extension and change of use to form a one bed holiday-let, part demolition and change of use of bungalow, erection of rear and side

extensions and associated landscaping to form a holiday let for Mr W.E. Archer, Gowan View, Kirkby Lonsdale Road, Arkholme, LA6 1BE **Amendments made 15/6/18 Awaiting decision.**

- e. **18/00428/FUL** Erection of an extension to silo pit and erection of an extension to machinery store for Mr W. Harrison, Brownside, Docker Lane, Arkholme, LA6 1AR **Permitted.**
- f. **18/0087/TCA** Notification to carry out works to trees – Re-pollard 1 x yew tree for Victoria Sinclair, Undercroft, Main Street, Arkholme, LA6 1AU **Awaiting decision.**

Planning applications available for public viewing at <http://planapps.lancaster.gov.uk/publicaccess/>

7. LALC/NALC

- a. 4th June Annual General Meeting at Melling attended by Cllr Howarth. Re-election of officers took place.
- b. Future meeting date 30th July venue tbc.

8. Lancaster City Council

- a. Community-Led Housing www.lancaster.gov.uk/community-housing-fund
- b. Site allocations proposals for future Gypsy and Traveller, Travelling Showpeople Comments by 22nd June www.lancaster.gov.uk/planning/planning-policy/gypsy-and-traveller-accommodation

9. Lancashire County Council

- a. Consultation on street lighting maintenance online questionnaire www.lancashire.gov.uk/haveyoursay Comments by 17th June
- b. Consultation on Children and Family Wellbeing Service www.lancashire.gov.uk/haveyoursay Comments by 3rd August
- c. Consumer Alerts for June
- d. Grit Bins stocktake – 1 lockable bin adjacent to noticeboard and 1 on the hill going towards Meadoway. Cllrs proposed to remove the padlock on the grit bin by the noticeboard and to remind parishioners, their families and visitors that the grit placed in the bins by Lancashire County Council is for use on the public highway and pavements around the area ONLY, NOT for use on private driveways and footpaths, etc.
- e. Public Rights of Way Local Delivery Scheme invitation to put forward a grant application proposal for £250 to undertake work on identified footpaths.

10. Enhancing the village. Interpretation Boards. Cllrs Jackson-Pitt and Gibson. Community meeting to take place 5th July in The Bay Horse Hotel.

11. Hopewell Cup 2018 competition 500 words “Inspired by Arkholme” Factual-Fictional-Prose-Verse Closing date 31st October Winner’s categories Primary School age : Secondary School age : Adult Winner of each category to receive £15 Book Voucher Overall winner (parishioner) to receive Hopewell Cup for one year.

12. Caravan Sites and Control of Development Act 1960 First Schedule – document update January 2018. Confirmation from Environmental Health department, Lancaster City Council that permission is required by the landowner, Provincial Inns, for a private caravan to be placed on the Bay Horse Hotel car park.

13. Clerks and Councils Direct Issue 116

14. NHS Free talk on the History of local healthcare Wednesday 11th July Westmorland General Hospital boardroom 6.00pm and Wednesday 24th October Royal Lancaster Infirmary Lecture Theatre 6.00pm

15. Rotary Club of Lunesdale invitation to community groups for free bulbs.

16. Rural Services Network June E-newsletter

17. Dates of proposed future meetings – Monday 3rd September, Wednesday 7th November, Monday 7th January and Monday 4th March.

18. Business introduced by Councillors

- a) 18/00645/REM Reserved matters application for the erection of 17 dwellings (C3) for Mr Edward Hayton, Land East of Arkholme Methodist Church, Kirkby Lonsdale Road, Arkholme. **Cllrs comments by 9th July. Awaiting decision.**
- b) Cllr Gibson brought to the attention of the meeting the discussions taking place at Arkholme Primary School with regard to the playground, its use by the public and concern for accidents and incidents that could occur outside of school hours.

- c) Ownership of the Village Green was discussed. No record of replies from Lancashire Education Authority or the Diocese of Blackburn. Clerk to request assistance from Lancashire County Council, Cllr Phillippa Williamson. It was noted the flower tubs on the Village Green are looking fresh and bright.

Date of next meeting **Monday 3rd September 2018 at 7.30pm**

in Arkholme Village Hall